

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
January 22, 2026

Dee Stone, Trustee Chair
Katie Nappi, Trustee Vice Chair
Tom Hodges, Trustee
Brian M. Johnson, Fiscal Officer

Mrs. Stone called the meeting to order and welcomed attendees including: Fiscal Officer Brian Johnson, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Law Director Margaret Comey, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Lt. Dave Downing, Fiscal Office Manager Katie Arnold, Director of Finance Tammy Disque.

Motion to Adopt Agenda

Mrs. Stone moved to adopt the agenda. **Mrs. Nappi** seconded the motion.

Mr. Johnson called the roll: **Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.**

Mrs. Stone moved to retire to Executive Session to consider the appointment of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1) and to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3). **Mrs. Nappi** seconded the motion.

Mr. Johnson called the roll: **Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.**

Mrs. Stone moved to return from Executive Session. **Mrs. Nappi** seconded the motion.

Mr. Johnson called the roll: **Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.**

Pledge of Allegiance

Mrs. Stone led the pledge of allegiance.

Public Forum

Mark Hogan of 606 Watch Pointe spoke about the noise from 275 and inquired about sound barriers.

Trustee Comments

Mrs. Nappi stated that she lives in the same neighborhood as Mr. Hogan and understands the I-275 noise.

Mr. Hodges thanked staff and Dee for welcoming him and Katie to the board and stated he is here to serve the entire community and that the township issues are quality of life issues, not political. He stated he is encouraged after meeting with Riverbend because they were receptive to his comments and concerns. He mentioned the new facility will be in line with concert venues nationwide, so that Cincinnati does not get ignored for quality shows. Additionally, he said he heard concerns about the Park District's decision to end Anderson Day. He stated he understands the prospect of losing an opportunity to build community and will work to make sure opportunities to build community are available year-round.

Mrs. Stone asked residents not to park on the street during the upcoming, predicted snowstorm. She stated Riverbend will bring traffic and noise to the township without bringing any money. She said Anderson Day has been getting smaller each year and the Park District's new event, Oktoberfest, is going to continue. She stated the decision was the Park District's decision to make, not the township's.

Mrs. Nappi stated that the community did not have an opportunity to comment about Anderson Day before the Park District made its decision. She wishes the Park District would have gathered data from the community to determine why attendance was down and if there would be a better time of year or if they could have made other changes.

Fiscal Officer

Financial Reports

Mr. Johnson described each report in the financial packet and presented them.

Resolution Authorizing Payments

Mr. Johnson presented the following "Then and Now" resolution for approval.

Mr. Hodges moved to adopt the resolution as presented by Mr. Johnson. **Mrs. Nappi** seconded the motion.

Mr. Johnson called the roll: **Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.**

RESOLUTION NO. 26 – 0122 – 01

RESOLUTION AUTHORIZING PAYMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, Hamilton County, Ohio (the "Township"), as follows:

SECTION 1. This Board hereby authorizes the payment of that certain Ohio Public Works Commission invoice dated November 15, 2025, in the amount of \$45,528.41 and applied to Purchase Order No. 2026-00013, dated January 2, 2026, funds for which are appropriated for 1994 TIF Principal Payments – OPWC Loan Payment.

SECTION 2. This Board hereby authorizes the payment of that certain RingCentral invoice dated December 31, 2025, in the amount of \$3,106.75 and applied to Purchase Order No. 2026-00085, dated January 7, 2026, funds for which are appropriated for IT Consulting and Support Services.

SECTION 3. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Law Director

There was no new business.

Finance Department

There was no new business.

Planning & Zoning

Clough Site Distance Study / Forestlake Drive Sidewalk Preliminary Engineering

Mr. Drury presented the history of the project.

Mr. Hodges asked about the sidewalk and resident approval process. Mr. Drury presented the easement, temporary easement, and right of way process and stated they do talk to residents. He mentioned property owner concerns is one reason they are studying possible alternatives.

RESOLUTION NO. 26 – 0122 – 02

Mrs. Nappi moved to authorize the Township Administrator to enter into contract with TEC Engineering, following review by the Law Director, for a site distance study at Clough and Evanor Lane as well as preliminary engineering for a possible sidewalk of Forestlake Drive, from Lancelot Drive to Clough Pike, utilizing 1994 TIF funds in the 2026 budget, in an amount

not to exceed \$7,700.00 which includes a 10% contingency. Mr. Hodges seconded the motion. Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

There was no further discussion.

Fire & Rescue Department

Resolution Authorizing the Purchase of Equipment Pursuant to Section 9.48 of the Ohio Revised Code

Chief Martin explained a medic unit's life and the process to extend it by remounting.

Mrs. Stone moved to adopt the following resolution as presented by Chief Martin. Mr. Hodges seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

RESOLUTION NO. 26 – 0122 – 03

AUTHORIZING THE PURCHASE OF EQUIPMENT PURSUANT TO SECTION 9.48 OF THE OHIO REVISED CODE

WHEREAS, Section 9.48 of the Ohio Revised Code (the "Cooperative Purchasing Statute") permits, among other things, (i) political subdivisions to participate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership; and (ii) the acquisition by a political subdivision of equipment, materials, supplies and services through participation in a contract of another political subdivision or participation in an association program under the Cooperative Purchasing Statute; and

WHEREAS, the acquisition of equipment, materials, supplies and services by a political subdivision through participation in a joint purchasing program under the Cooperative Purchasing Statute is exempt from any competitive selection requirements otherwise required by law, if the contract in which it is participating has been awarded pursuant to a publicly solicited request for a proposal or a competitive selection procedure of another political subdivision within this State or in another state; provided, that no political subdivision shall acquire equipment, materials, supplies or services by participating in a contract under the Cooperative Purchasing Statute if it has received bids for such acquisition, unless its participation enables it to make the acquisition upon the same terms, conditions and specifications at a lower price; and

WHEREAS, Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota ("Sourcewell") and government procurement service permitting governmental units (as used in Section 123A.21 of Minnesota Statutes), including political subdivisions of Minnesota *or another state*, to become participating entities in Sourcewell; and

WHEREAS, Sourcewell has represented that all Sourcewell contracts available to participating entities have been awarded by virtue of a public competitive procurement process; and

WHEREAS, pursuant to Resolution No. 24-1219-05, this Board authorized the Township Administrator to enter into that certain Sourcewell Cooperative Purchasing Program Participation Agreement (the "Participation Agreement"), which she did execute, permitting the Township to participate in the Sourcewell Cooperative Purchasing Program, and the Participation Agreement remains in force and effect at this date; and

WHEREAS, this Board desires to acquire a new truck chassis and remount a Township-owned medic unit to said chassis in order to provide a new paramedic unit/ambulance for Township use, and finds that a contract with MacQueen Equipment, LLC, a Delaware limited liability company DBA MacQueen Emergency ("MacQueen") to acquire said chassis and remount the medic unit would be financially advantageous and beneficial to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees ("Board") of Anderson Township, County of Hamilton, State of Ohio ("Township"), as follows:

Section 1. That the Board hereby determines that it is in the best interest of the Township to acquire a new truck chassis (the "Equipment") and to refurbish and remount a Township-owned medic unit on the Equipment in order to provide a new paramedic unit/ambulance for Township use, and hereby authorizes the purchase of the Equipment, which is available to the Township as a participating agency of Sourcewell through Sourcewell, under Solicitation Number RFP #122123, and the refurbishment and remount of the Township-owned medic unit on the Equipment by MacQueen pursuant to a purchase agreement with MacQueen, the substantial form of which, as presented to this Board, is hereby approved.

Section 2. That the maximum amount to be paid as the purchase price for the Equipment and the refurbishment and remount of the Township-owned medic unit on the Equipment is \$350,000.00, which funds have been previously appropriated by this Board for the purpose and remain otherwise unencumbered.

Section 3. That the Township Administrator is hereby authorized to execute and deliver (a) a Purchase Agreement with MacQueen in substantially the form presented to this Board, which is hereby approved with such modifications that are not disadvantageous to the Township, as she shall determine after consultation with the Law Director, such determination being conclusively evidenced by her execution of the Purchase Agreement and related documents, and (b) the necessary and appropriate related documentation, after review by the Law Director, to effectuate the purchase of the Equipment through Sourcewell and the refurbishment and remount of the Township-owned medic unit on the Equipment by MacQueen in accordance with this Resolution.

Section 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal

requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

Resolution Authorizing the Sale of Surplus Equipment Pursuant to Section 505.10 of the Revised Code Providing for Sale of Personal Property Via Internet Auction

Mrs. Nappi moved to adopt the resolution as presented by Chief Martin. Mr. Hodges seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

RESOLUTION NO. 26 – 0122 – 04

RESOLUTION AUTHORIZING THE SALE OF SURPLUS EQUIPMENT PURSUANT TO SECTION 505.10 OF THE REVISED CODE PROVIDING FOR SALE OF PERSONAL PROPERTY VIA INTERNET AUCTION

WHEREAS, Section 505.10 of the Revised Code (the “Statute”) provides that a board of township trustees may provide for the disposition of certain personal property, including motor vehicles, road machinery, equipment and tools, if the Board finds, by resolution, that the such personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, all in accordance with the Statute; and

WHEREAS, the Statute provides that regardless of value, a board of township trustees may sell unneeded, obsolete, or unfit-for-use township personal property by internet auction as provided in paragraph (D) of the Statute; and

WHEREAS, the Township owns several items of property, more fully described on Exhibit A hereto, which by this reference is incorporated herein and made a part hereof (the “Equipment”), that constitutes personal property which this Board deems to be unneeded for Township use; and

WHEREAS, this Board passed Resolution No. 23-0216-07 authorizing the sale of surplus personal property by use of the online auction system operated by Liquidity Services Operations LLC dba GovDeals, Inc. (“GovDeals”) pursuant to a memorandum of understanding, including the terms and conditions attached thereto (the “MOU”), with Liquidity Services Operations LLC under which GovDeals agrees to perform certain consulting services, provide access to its online surplus property network, maintain information about assets, and provide access to seller asset management on behalf of the Township during calendar years 2023 and 2024, and subsequent calendar years under the automatic one-year renewal clause in the MOU (the “GovDeals Agreement”); and

WHEREAS, the Township Administrator entered into the GovDeals Agreement as authorized by Resolution No. 23-0216-07; and

WHEREAS, the GovDeals Agreement remains in full force and effect at this date; and

WHEREAS, Seller has met the statutory publication requirements with respect to Resolution No. 23-0216-07;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees ("Board") of Anderson Township, Hamilton County, Ohio ("Township"), as follows:

SECTION 1. The Board hereby finds that the Equipment is unneeded for Township use and that it is in the best interest of the Township to dispose of the Equipment pursuant to Section 505.10 (D) of the Revised Code and the GovDeals Agreement by means of internet auction for at least the minimum selling price indicated on Exhibit A (the "Minimum Selling Price") and otherwise as provided in Resolution No. 23-0216-07. The Equipment when sold shall be picked up by its purchaser or purchasers at the Current Location specified in Exhibit A. Prior to delivery of title to the Equipment to the purchaser or purchasers, the Township shall have received a fully executed Equipment Sale Agreement in substantially the form attached hereto as Exhibit B, which by this reference is incorporated herein. The Township Administrator and the Fiscal Officer are each authorized, singly or together, to execute the necessary documents on behalf of this Board to affect such sale.

SECTION 2. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Sheriff's Office

Captain Downing stated this would be his last public meeting and thanked the current and former trustees, staff, and community for the past 3 years. He introduced Lt. Losekamp who will be the new head of District 5. **Lt. Losekamp** stated he had been in HCSO for 29 years and never worked in Anderson but looks forward to continuing what Captain Downing built. **Mrs. Stone** stated Captain Downing has been a huge asset.

Public Works

There was no new business.

Township Administrator

Mrs. Earhart noted the Senior Center would be closed Monday for inclement weather, and staff is busy preparing for the upcoming weather.

Mrs. Earhart presented the township ethics policy's history and how it goes above and beyond the state requirements.

Resolution Approving and Adopting the Anderson Township Ethics Policy

Mr. Hodges moved to adopt the resolution as presented by Mrs. Earhart. Mrs. Nappi seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

RESOLUTION NO. 26 – 0122 – 05

**RESOLUTION APPROVING AND ADOPTING THE
ANDERSON TOWNSHIP ETHICS POLICY AS REVISED THIS DATE**

WHEREAS, Anderson Township officials and employees must, at all times, abide by protections afforded to the public and embodied in Ohio's ethics laws, as found in Chapters 102 and 2921 of the Ohio Revised Code, and as interpreted by the Ohio Ethics Commission and Ohio courts; and

WHEREAS, Anderson Township, its Board of Township Trustees and its employees are committed *"to providing services which protect and enhance the quality of life in our community"* and to delivering those services in accordance with the highest ethical standards, ensuring that employees and elected officials conduct themselves in a manner that fosters confidence in the integrity of Anderson Township and its governance and professionalism and integrity among its employees and elected officials; and

WHEREAS, elected officials and employees worked together to develop the Anderson Township Ethics Policy adopted by the Board of Township Trustees by passage of Resolution No. 13-0321-01 on March 13, 2013 (the "Original Ethics Policy") and intended to set a standard of excellence for local governance; and

WHEREAS, the Ethics Panel established under the Original Ethics Policy worked with Township Administration to review and update the Original Ethics Policy in light of changes in Township administrative and departmental organization, and proposed revisions to the Original Ethics Policy that resulted in the Anderson Township Ethics Policy as Revised January 18, 2024 (the "2024 Ethics Policy"), approved and adopted by the Board of Township Trustees on January 18, 2024 and superceding the Original Ethics Policy on that date;

WHEREAS, the Ethics Panel has worked with Township Administration to review and update the 2024 Ethics Policy in light of recent changes in Township administrative and departmental organization, and is proposing revisions to the 2024 Ethics Policy that are redlined in the proposed Anderson Township Ethics Policy as Revised January 22, 2026 (the "2026 Ethics Policy") for consideration by the Board of Township Trustees;

NOW THEREFORE BE IT RESOLVED by the Board of Township Trustees ("Board") of Anderson Township ("Township"), Hamilton County, Ohio, as follows:

SECTION 1. This Board hereby approves and adopts the 2026 Ethics Policy as presented, which 2026 Ethics Policy shall supersede the 2024 Ethics Policy and be in effective from this date.

SECTION 2. That a copy of this Resolution and 2026 Ethics Policy shall be certified by the Fiscal Officer and posted on the Township's website.

SECTION 3. That the Township Administrator is hereby directed to distribute a copy of the 2026 Ethics Policy to all Township employees and officials.

SECTION 4. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 5. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

Motion to Appointment the 2026 Ethics Panel

RESOLUTION NO. 26 – 0122 – 06

Mrs. Nappi moved to appoint Betty Cowan representing Administration, the Finance, Planning and Zoning, and Public Works Departments, and David Brown representing the Fire and Rescue Department to the Anderson Township Ethics Panel for two-year terms beginning January 22, 2026, and ending December 31, 2028. Mr. Hodges seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

There was no further discussion.

Request to Renew Center for Local Government Membership

RESOLUTION NO. 26 – 0122 – 07

Mrs. Stone moved to authorize renewal of the Township's membership in the Center for Local Government for 2026 at the annual rate of \$3,825.00. Mrs. Nappi seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

There was no further discussion.

Mrs. Stone moved to return to executive session to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3). Mr. Hodges seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

Mrs. Stone moved to return to executive session. Mrs. Nappi seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.

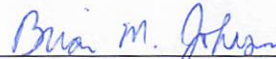
Motion to Adjourn

Mrs. Stone moved to adjourn the meeting. Mrs. Nappi seconded the motion.

Mr. Johnson called the roll: Mrs. Stone, yes; Mrs. Nappi, yes; Mr. Hodges, yes.



Dee Stone, Chair



Brian M Johnson, Fiscal Officer

CERTIFICATION

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 22nd day of January 2026, and that said minutes have been duly entered upon the Journal of said Township.

This 21st day of May, 2026.



Brian M Johnson, Fiscal Officer